Staff and students, either individually or in groups are eligible to apply for Campus Life funding to:

- build and maintain links between the UWS and its external communities, and
- provide a more vibrant and engaging campus for staff and students.

DETAILS OF APPLICANT(S):

Name: ___________________________ Email: ___________________________

Student/Staff ID ________________ Campus Location of Activity: _____________________________

Department/Organisation/Group________________________________________

Contact details: phone (w)_____________(m)__________________ Building/Room No.______________

Funding Required: $_________________ (please provide a detailed budget with submission. Please also detail other contributing funds/in kind support received for this project if applicable.)

TITLE OF PROJECT: ____________________________________________________________

AIM/DETAILS OF THE PROJECT:

___________________________________________________________________________

___________________________________________________________________________

___________________________________________________________________________

___________________________________________________________________________
PROJECT MANAGEMENT *(Provide a timeline for the project)*

<table>
<thead>
<tr>
<th>Date / month</th>
<th>Detail of activity</th>
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**CATEGORY OF ACTIVITY:**

Examples of the types of activities for which the funds could be used include cultural, social, educational and recreational events and publications. Funding will not normally be given to activities that are part of the core business of the university.

Please indicate the category of grant you are applying for:

- Campus/off campus activity General Activities and Publicity
- Fundraising Activities
- Capital and Hire Equipment
- Coaching and/or Conference
- Functions

**CRITERIA:**

How does this Project meet three or more of the following criteria:

1. Is inclusive of as many people and cultures as possible;
2. Brings people together across disciplines, functions, colleges and divisions;
3. Actively encourages interactions between staff and students;
4. Celebrates the unique environment of the host campus;
5. Is well planned;
6. Has a budget that is well planned and is within the allowance set by the Campus Life Committee;
7. Provides an enduring legacy; and
8. Make connections with the wider community.
FINANCIAL DETAILS OF THE ACTIVITY:

ESTIMATED TOTAL COST BREAKDOWN (Example: venue hire, security hire, catering etc):

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<tr>
<th>Item</th>
<th>Description</th>
<th>Company/Organisation Providing Resource</th>
<th>Quantity</th>
<th>Total Cost</th>
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Please provide details of Quote(s) and provide copies of attachments.

Name: ________________________________________________________________

Company: ____________________________________________________________

Address: ____________________________________________________________________________

Telephone: __________________________ Email: ________________________________

Quoted Amount: ________________________________________________________________________

APPLICANT(S) DECLARATION:
I/We are submitting an application for a Campus Life Grant for 2013. Where there is more than 1 applicant or group applying, please attach a list of names. The nominated project applicant can sign this application form.

Name of Applicant/s: ____________________________________________________

Applicant(s) Signature:

Signature: ___________________________ Date: ___________________________

Signature: ___________________________ Date: ___________________________

ENDORSEMENT BY Provost/Campus Life Committee

Endorsement by Campus Provost:

Name: ___________________________ Position: ___________________________

Signed: __________________________ Date: ___________________________

(please circle)
Approved/Declined $ __________ Date: __________ Applicant Notified: Y/N

Event Organisation Permit Required: Y/N Applicant Notified of this requirement: ___________

Media Notification Required: Y/N Media Unit Notified of Event if applicable: ___________

Approved by Pro Vice-Chancellor (Engagement, Strategy and Quality): ___________________________

Signature: __________________________ Date: ___________________________