Skillmax - Jobseekers Course

Develop job search strategies for the Australian employment market

Skillmax - Jobseekers
• is for skilled migrants seeking employment in their chosen profession
• is a fast track course to prepare qualified professionals to enter the Australian workforce
• is funded by the NSW Government
• is free for eligible participants
• 75 hours tuition

Human resource specialists and employers will provide sessions on the current expectations of finding work and career advice. They will also provide interactive workshops.

Course outline
• Developing a greater awareness of workplace culture and trends in the Australian labour market
• Finding your fit in your field of expertise
• Developing a career portfolio including your résumé and cover letter
• Strategies to identify employment opportunities
• Preparing for the job interview
• Career management skills
• Marketing yourself effectively

Credentials
Students can obtain Statements of Attainment for modules from Certificate IV in Spoken and Written English.

This qualification is recognised throughout Australia.

ENTRY REQUIREMENTS
Candidates must
• be a permanent Australian resident
• have overseas qualifications
• be seeking work in their field of expertise
• have an IELTS score of 6.5 or equivalent

You will also need to provide the following documents
• Current visa page of your passport
• Your qualifications (English translations)
• IELTS Test Report Form (TRF) or equivalent

Course Dates:
Start: 11 March 2013  Finish: 10 April 2013
Time: Mon, Tues, Wed 9.30am – 3.30pm

Course Location:
UWSCollege
Building J, Level 2 (room J.2.27)
158 Hawkesbury Road
WESTMEAD NSW 2145

For more information and to apply for Skillmax, please contact:

UWS Skillmax Coordinator
on (02) 9685 9713
or email skillmax@uws.edu.au

Skillmax is funded by the NSW Government and is delivered in partnership by the NSW Adult Migrant English Service (NSW AMES).