Confirmed minutes of meeting 11/02 of the Academic Senate of the University of Western Sydney held on Friday 29 April 2011 at 9:30am in the Boardroom, Building AD, at Werrington North.

Present:
Associate Professor Paul Wormell (Chair)  Associate Professor Berice Anning
Dr Trevor Bailey  Professor Bobby Banerjee
Professor Stuart Campbell  Associate Professor Robyn Bushell
Dr Carmel Coady  Ms Liz Curach
Dr Bronwyn Cole  Dr Sara Denize
Associate Professor Craig Ellis  Professor John Ingleson
Dr Stephen Janes  Professor Gregory Kolt
Professor John Lodewijks  Dr David Low
Dr Lauretta Luck  Ms Robyn Moroney
Dr David Mutton  Associate Professor Janette Perz
Associate Professor Pauline Ross  Professor Phil Ross
Dr Elfriede Sangkuhl  Professor Geoff Scott
Ms Thea Seabrook  Dr Meg Smith
Mr Sean Toohey  Professor Ian Wilson
Associate Professor Steve Wilson  Professor Yang Xiang

In Attendance:
Mr Martin Derby (Secretary)  Mr Ned Doyle
Mr James Fitzgibbon  Ms Deirdre Lee
Mr Terry Mason  Dr Loshini Naidoo
Professor Margaret Vickers

Apologies:
Dr Maggie Clarke  Professor Andrew Cheetham
Dr Peter Dallow  Associate Professor Kevin Daly
Ms Laurel Jackson  Mr David Lenton
Ms Margaret Malak  Professor Wayne McKenna
Professor Jan Reid  Dr Penny Rossiter
Ms Jeni Ryde  Dr Swapan Saha
Professor Simeon Simoff  Professor Lynette Sheridan Burns
Professor Gary Smith  Professor Deborah Sweeney
Professor Brian Uy

Absent:
Professor Michael Atherton  Professor Branko Celler
Dr David Burchell  Mr David Clarke
Mr Jason Pratap
1.1 INTRODUCTION, WELCOMES, FAREWELLS AND APOLOGIES

The Chair of Academic Senate, Associate Professor Paul Wormell, chaired the last meeting of the current Senate, and welcomed those present.

It was noted that Associate Professor Pauline Ross was attending as the College of Health and Science Acting Associate Dean (Academic).

The Chair reported that the successful candidates in elections to fill positions on the new Senate for two-year terms from 1 June 2011 had been invited to attend the meeting.

He introduced Dr Loshini Naidoo, Professor Margaret Vickers, Mr Ned Doyle, and Mr Terry Mason, and congratulated them on their success.

He thanked current members of Senate for their work, and acknowledged the significant contribution Professor Anne Cusick, the previous Chair of Senate, had made to the achievements over the last two years.

Although a number of elected positions on Senate remained unfilled, a number of sitting Senate members had hitherto not sought re-election, and this was therefore likely to be the last meeting for:

- Dr Elfriede Sangkuhl - Deputy Chair, Academic Senate
- Dr Peter Dallow - School of Communications Arts
- Dr Maggie Clarke - School of Education
- Ms Jeni Ryde - School of Humanities and Languages
- Associate Professor Robyn Bushell - School of Social Sciences
- Mr David Mutton - School of Psychology
- Mr Brett Wheldon - School of Accounting
- Mr Sean Toohey - School of Economics and Finance
- Dr Laurel Jackson - School of Marketing
- Professor Ian Wilson - School of Medicine
- Dr Lauretta Luck - School of Nursing and Midwifery
- Dr Penelope Rossiter - College of Arts
- Dr David Burchell - College of Arts
- Dr Kevin Daly - College of Business and Law
- Mr Jason Pratap - Postgraduate Student
- Mr David Lenton - Postgraduate Student
- Ms Margaret Malak - Undergraduate Student
- Mr David Clarke - Undergraduate Student

It was his hope that some of these individuals would continue to serve on Senate committees, or be prepared to be nominated by the Chair of Senate to serve in various capacities.

Finally, he thanked Dr Elfriede Sangkuhl, the retiring Deputy Chair of Academic Senate, for her work, acknowledging the perceptiveness and judgment she had brought to the role.
Apologies as listed were noted.

1.2 DECLARATION OF CONFLICT OF INTEREST

No members reported any conflict of interest in relation to agenda items.

1.3 STARRING OF ITEMS

It was agreed to star item 3.2 Academic Committee Elections, 3.14 Approval of Scholarships and Prizes, and 5.1 Academic Promotions Process Report, as well as the items already starred, as follows:

- 3.1 Chair’s Report
- 3.3 Quality Management – AUQA Cycle 2 Audit
- 3.4 Academic Senate Work Plan 2010-2011
- 3.5 Sustainability in the Curriculum
- 3.6 Academic Staff Promotions Policies, and Professional Development Program (PDP) for Academic Staff Policy
- 3.7 Student Academic Misconduct Policy
- 3.8 Framework for Learning and Teaching Policies

It was resolved (AS11:02/01):

that the documents for all unstarred agenda items be noted and, except where alternative action is noted as appropriate, all recommendations contained in those items be endorsed.

1.4 ORDER OF BUSINESS

There were no changes to the order of business.

1.5 OTHER BUSINESS

There was no other business.

1.6 MINUTES OF THE PREVIOUS MEETING

Without discussion …

It was resolved (AS11:02/02):

to confirm the minutes of the Senate meeting held on 29 October 2010 as an accurate record.

to confirm the minutes of the Senate meeting held on 25 February 2011 as an accurate record.

2 BUSINESS ARISING

2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETING

2.1 MINUTE 3.5 - EXAMINATIONS – QUALITY AND STANDARDS
Without discussion, it was noted that the amended Examinations Policy had been published on the Policy DDS.

2.2 MINUTE 3.6 – ACADEMIC SENATE STANDING COMMITTEES POLICY

Without discussion, it was noted that arrangements were being made for the amended Academic Senate Standing Committees Policy to be published on the Policy DDS.

3 GENERAL BUSINESS

3.1 CHAIR’S REPORT

Senate had before it a written report from the Chair, covering activities undertaken on behalf of the Senate since 25 February 2011.

The Chair said that “Academic Risk Management” was a high priority for the Senate, and, as stated in his report …

“Academic Senate plays an important role in identifying and managing various types of academic risk at UWS, in collaboration with the Board of Trustees, Audit and Risk Assessment Office, UWS Executive, Registrar’s Office and many other units within the University. Some of these risks are listed in the Academic Senate Work Plan. Management of academic risk will be of particular relevance to TEQSA, which has indicated that its regulatory functions will reflect a proportionate approach to risk management.

In September and October 2007 Academic Senate and Senate Executive Committee were briefed about the University’s risk-management framework, and we identified a number of areas of academic risk that lie within our purview. Since 2008 the Chair of Senate has been asked to attend an annual meeting of the Chairs of Board Committees to discuss areas of risk for the University. Recently I have updated the list of academic risks that Senate helps to manage, and mapped them against AUQA’s generic risk-management framework, as a basis for further discussions with Audit and Risk Assessment about processes for identifying the risks that have the highest probability and potential impact for the University. This will be an important activity for the next Senate.”

The Chair reported that the AUQA Audit Manual contained a succinct list of the areas Academic Boards and Senates should be aware of when considering academic risks.

3.2 ACADEMIC COMMITTEE ELECTIONS

Senate has before it a report on the Academic Committee elections which had been prepared, and sent out to members, before the end of voting.

It was reported that following the counting of votes on 27 April 2011, Associate Professor Andrew Francis, Ms Robyn Moroney, Dr Swapan Saha, and Dr Loshini Naidoo, had been elected to positions on the Senate, and a formal announcement of the results would be issued shortly.
It was suggested that the number of uncontested elections, and the significant number of positions that remained vacant following the call for nominations, was disappointing.

Possible explanations might be staff involvement in AUQA audit preparations; the timing of the elections; and the low profile of election communications, and a consequent lack of engagement in the election process from schools and colleges.

It was noted that all staff had received emails notifying them of the call for nominations, and the poor response to the call for nominations was not unusual – participation in this round of elections had been greater than the participation two years ago, when several calls for nominations had been necessary to fill the positions.

Elections would be called later this year for the positions that remained vacant.

The Chair thanked the Academic Secretariat for their work in organising and running the elections.

3.3 QUALITY MANAGEMENT - AUQA CYCLE 2

The Pro Vice-Chancellor (Quality) reported that about 270 staff would be interviewed by the AUQA audit panel, including a number of members of Academic Senate. Shortly, a video would be issued by his office providing an overview of the audit and what those interviewed might expect to be asked.

A uws-all email message would be sent out advising all staff of the opportunity to be interviewed by the audit panel in a session at the Parramatta campus on Tuesday 10 May 2011. He said that the audit panel would be interested in obtaining impressions of the vibrancy of campus life at UWS, as well as analysing the University’s management of the audit’s academic themes.

Returns from the commencing student survey were being analysed. The response rate had been good (37%) and the results encouraging. A new question in the survey about the usefulness of the newly introduced introductory class indicated that this innovation had been well received by students.

The Chair reported that he had held a number of meetings, including with School Academic Committees, the Library, Student Support Services, Capital Works and Facilities, and the Registrar’s Office, and had been encouraged by the work that was being done, by all areas, on academic standards, and enhancing the first-year experience for students.

He said that he had been asked to give a presentation to the audit panel on academic governance, indicating that the Senate played a pivotal role as the custodian of academic standards.

3.4 ACADEMIC SENATE WORK PLAN 2010-2011
Senate had before it an updated iteration of the Academic Senate Work Plan prepared by the Chair, updated to reflect the discussion at the 25 February 2011 meeting, and the identification of AUQA-related projects within the remit of Senate and its committees.

The Chair had listed the priorities at the front of the Plan, as follows:

- Benchmarking with other institutions in relation to academic standards and assessment. (actions 3.2 and 3.3)
- Monitoring the implementation of criterion-referenced assessment throughout the University. (action 3.5)
- Development of improved induction processes, and review of the terms of reference for School Academic Committees (SACs). (action 1.4)
- Development of improved monitoring and advising processes for “at risk” students, including the development of more advanced academic literacy skills for final-year students. (actions 3.16 and 5.6)
- Management of academic risk. (actions 5.1 - 5.7)
- Promotion of ethical scholarship and academic honesty. (action 4.7)
- Action projects in the areas of Academic Standards and Assessment, and Commencing Student Transition and Retention. (actions 3.3, 3.4, 3.6, 3.9, 3.13, 3.15 and 3.16)

In discussion, it was suggested that in relation to transition and support for first year students, there was a mis-match between the University's teaching calendar, and that of UWSCollege. If new University students were identified at an early stage as needing remedial support, it would be desirable if they could be offered a place to begin a UWSCollege course, before re-entering the University. However, UWSCollege terms commenced before the University term started, and students leaving UWS would face a delay before they could begin study at UWSCollege.

It was noted that an approach permitting students to withdraw from UWS and begin studying with UWSCollege posed a range of issues, including whether students would need to enter diploma courses, or foundation studies, what the likely numbers might be, and what would be the effect on capacity at the Westmead and Nirimba campuses. UWS and UWSCollege had significant differences in structure and methodology, with the University's undergraduate courses based on a two-term 26 week academic year, and UWSCollege having a three-term 39 week academic year.

It was agreed that the Pro Vice-Chancellor (Learning and Teaching) would discuss the possible approaches to the issue with schools, and report back to the Senate.

3.5 SUSTAINABILITY IN THE CURRICULUM.

Senate had before it a paper “Education for Sustainability: a draft framework for the University of Gloucestershire”.

The Pro Vice-Chancellor (Quality) reported on the status of discussions about “sustainability in the curriculum”, beginning with an exposition of the context.
In recent years, internationally and within Australia, sustainability had been an emerging theme, reflected in the launch of the UN’s “Decade for Sustainability” in 2004, considerable infrastructure investment by the Obama administration in greening American university campuses, and initiatives in the VET sector and by Universities Australia.

The University had applied to be a centre for sustainability education, and was a member of the United States Association for the Advancement for Sustainability in Higher Education (AASHE), and Australasian Campuses Towards Sustainability (ACTS).

The Board of Trustees had approved funding for a three year sustainability strategy, and grants were available to staff and students for projects through the Sustainable UWS Rolling Fund (SURF). Recycling initiatives had saved the University $150,000.

Locally, considerable work had been done to address sustainability, with the University participating in, or launching a range of initiatives, and the many projects encompassing sustainability were described on the University’s “Bringing Sustainability to Life” website. The site included a link to the government’s national stocktake of sustainability in the curriculum of Australian universities.

In relation to the University’s curriculum, the Pro Vice-Chancellor (Quality) said that in his view, the University was already doing a great deal that could be regarded as “sustainable”, and all that was required was appropriate packaging and representation of what was already happening. Whereas the University of Gloucestershire document referred to the need to innovate within the curriculum, the University’s learning, teaching and research already addressed sustainability. The University’s research centres were involved in a range of activities in the fields of tourism, the environment, cultural studies, small and medium business enterprises, food, water, and horticulture, all of which contributed to sustainability. Many higher degree theses, courses and units addressed sustainability.

In discussion, the following points were made:

- The issues around sustainability were largely political and ideological issues, and the challenge was to change consciousness. Universities ought to play a critical role in informing the community. However, in Australia, public discourse on issues like climate change was being led by journalists and the media, not by academics. It was suggested that the questioning of the science in the media, and the absence of a consensus on the causes of climate change, were symptomatic of universities being somewhat inward looking, and as a consequence, failing in their duty to educate the wider community.

- Sustainability was an all-encompassing concept. The University could not do all things to advance the cause of sustainability. Instead, it should focus on specific projects and initiatives. Possible examples might include the development of a graduate attribute (and course learning outcomes) incorporating sustainability expectations, and the preparation of the University for the introduction of a carbon tax.

- The University’s rhetoric on sustainability was not matched by practice. It was apparent that in use of energy, management of
buildings and infrastructure, subsidising parking (but not public transport), and policies on replacing University vehicles, there was considerable scope for improvement.

- Public health was critically linked to sustainability. The prevalence of diseases was directly related to the way the environment was managed.

The Chair thanked members for their contributions. He said that Senate had made it clear that its view was that the University should involve itself in, and influence, the promotion of sustainability.

3.6 ACADEMIC STAFF PROMOTIONS POLICIES, AND PROFESSIONAL DEVELOPMENT PROGRAM (PDP) FOR ACADEMIC STAFF POLICY

At the 25 February 2011 Senate meeting …

“It was suggested that the operation of the various Academic Staff Promotions Policies, and the Professional Development Program (PDP) for Academic Staff Policy, created difficulties because the timing of announcements of approved promotions and PDP leave was often delayed, making it difficult for staff to plan commitments – teaching, research, conference attendance etc.”

The Chair reported that he had discussed the issue raised with the Deputy Vice-Chancellor (Academic and Research). It was apparent that delays had arisen because promotion and PDP committee meetings had been difficult to arrange.

The introduction of additional committees, with inadequate provision for key members to nominate individuals to attend in their stead, had exacerbated problems with arranging the meetings.

The meetings would be brought forward for the 2011 promotion and PDP rounds.

3.7 ACADEMIC MISCONDUCT POLICY

Senate had before it a report from the Education Committee, recommending changes to the Misconduct: Student Academic Misconduct Policy.

The Pro Vice-Chancellor (Learning and Teaching) reported that the changes were intended to correct some minor errors, and inconsistencies between clauses, and that the main change was to the process for investigation of allegations of academic misconduct in formal examinations. A new clause had been added enabling the Unit Coordinator to refer allegations of academic misconduct during an examination to the Head of School, without first meeting with the student.

It was agreed that the change in the process for managing examination misconduct allegations was appropriate; the referral should not bypass the Unit Coordinator, who needed to be aware of the allegation, before referring it on to the Head of School.
The Chair reported that there were some minor wording changes that should be made before the Policy was published, including consistency in the use of the phrase “interview or meeting”.

It was agreed that clause (104) c. was incorrect and should read:

“in place of a head of school, by the relevant college Executive Dean;”

With those amendments …

It was resolved (AS11:02/03):

To approve the proposed amendments to the Academic Misconduct Policy, effective from the date of publication of the revised Policy.

3.8 FRAMEWORK FOR LEARNING AND TEACHING POLICIES AS11/02-3.8

Senate had before it a proposal from the Education Committee for an Academic Policies Framework, which is an

“…overarching statement to the key learning and teaching policies…”

and lists

“…the academic policies relevant to each of the key pillars of learning and teaching: Course Design Standards, Course Support Standards, Course Delivery Standards and Course Impact.”

The Chair said that preparation for the AUQA audit, and the need to identify how academic policies related to the University’s standards, led to the development of the Framework.

He noted that the reference to the Doctor of Philosophy Rule should be to the Doctor of Philosophy Policy.

It was resolved (AS11:02/04):

To approve the proposed Academic Policies Framework, effective from the date of publication of the Framework.

3.9 ASSESSMENT POLICY: CRITERIA AND STANDARDS BASED ASSESSMENT

Without discussion …

It was resolved (AS11:02/05):

To approve the proposed amendments to the Assessment Policy – Criteria and Standards-Based Assessment, with effect from the date of publication of the Policy.
[Secretary’s post meeting note: Following a discussion at the 3 May 2011 Education Committee meeting, it was agreed that clause (11) in the Policy approved by the Senate saying:

“Attendance may only be set as a threshold requirement where it is required as part of professional accreditation of the unit and supporting evidence of this requirement has been included in the approved unit documentation.”

…should not be published at this time, pending further consideration. All the other approved changes would be published.]

3.10 ACADEMIC SENATE STANDING COMMITTEES POLICY

Without discussion …

It was resolved (AS11:02/06):

To approve the proposed amendments to the Academic Senate Standing Committees Policy, relating to attendance at School Academic Committee meetings, effective from the date of publication of the revised Policy.

3.11 AWARD COURSES AND UNITS APPROVAL POLICY

Without discussion …

It was resolved (AS11:02/07):

To approve the proposed amendments to the Award Courses and Units Approval Policy, effective from the date of publication of the revised Policy.

3.12 UNIT OUTLINE AND LEARNING GUIDES POLICY

Without discussion …

It was resolved (AS11:02/08):

To approve the proposed amendments to the Unit Outline and Learning Guides Policy, effective from the date of publication of the revised Policy.

3.13 AWARDS OF THE UNIVERSITY MEDAL

Without discussion …

It was resolved (AS11:02/09):

To note the awards of the University Medal, approved by the Chair of Academic Senate, on behalf of the Senate.
3.14 APPROVAL OF SCHOLARSHIPS AND PRIZES

Senate had before it a proposal for a new scholarship - University of Western Sydney / State Islamic University, Jakarta Student Exchange Scholarship.

The Chair said that following consultation, to make the scholarship less restrictive, it was suggested that the reference in the eligibility criteria be changed, as follows:

“Applicants must have completed at least one and preferably two years in either the Bachelor of International Studies or the Bachelor of Arts with a major in Asian Studies”

With this amendment …

It was resolved (AS11:02/10):

To approve the proposed University of Western Sydney / State Islamic University, Jakarta Student Exchange Scholarship (UWS /UIN Student Exchange Scholarship).

The Chair said that the University was grateful to its scholarship donors, anonymous or otherwise, and appreciated their generosity.

3.15 RESEARCH HIGHER DEGREE POLICIES - MINOR CHANGES

Without discussion …

It was resolved (AS11:02/11):

To approve the proposed changes to the higher degree policies, providing for:

- their designation as “policies” rather than “rules”;
- amendments to permit transfer of candidature from professional doctorate degrees, to the Doctor of Philosophy degree, and vice-versa;
- clarification of the admission requirement relating to English language proficiency; and
- changes in the Policies to the process for nomination and approval of examiners.

…with effect from the date of publication of the Policies.

4 REPORTS AND RECOMMENDATIONS FROM SENATE COMMITTEES

4.1 SENATE EXECUTIVE COMMITTEE

Without discussion …

It was resolved (AS11:02/12):

To note the report of the Senate Executive Committee e-meeting conducted between 11 and 15 April 2011.
4.2 RESEARCH COMMITTEE

Without discussion, it was noted that the Research Committee had met on 5 April 2011. The minutes were not yet available.

4.3 RESEARCH STUDIES COMMITTEE

Without discussion …

It was resolved (AS11:02/13):

To note the minutes of the Research Studies Committee meetings held on 1 March and 5 April 2011.

4.4 EDUCATION COMMITTEE

Without discussion …

It was resolved (AS11:02/14):

To note the reports of the Education Committee meetings held on 8 March and 4 April 2011.

4.5 ACADEMIC PLANNING AND COURSES APPROVALS COMMITTEE

Without discussion …

It was resolved (AS11:02/15):

To note the report of the Academic Planning and Courses Approvals Committee meeting held on 6 April 2011 and ratify the recommendations contained therein, as follows:

(APCAC11:02/04)
That the Academic Planning and Courses Approvals Committee endorses the introduction of the new course 1697 Master of Arts in Cultural and Creative Practice, to commence in Autumn 2012 at the Bankstown campus. TRIM reference: D11/98334.

(APCAC11:02/05)
To approve the major course variation to 1689 Bachelor of Community and Social Development consisting of addition of mid-year offering, addition of Kingswood campus and change from external to internal attendance mode to commence in 2011. TRIM reference: D11/119503

(APCAC11:02/06)
To approve the introduction of the new unit set SM1065 Musicology to commence in Spring 2011 at the Penrith campus. TRIM reference: D11/77917

(APCAC11:02/08)
To approve the introduction of the new course 3667 Bachelor of Engineering Advanced) / Master of Engineering Science to commence in 2012 at the Penrith campus. TRIM reference: D11/38255.

(APCAC11:02/09)
To approve the introduction of the new course 3665 Bachelor of Engineering/Master of Engineering Science to commence in 2012 at the Penrith campus. TRIM reference: D11/38123.

(APCAC11:02/10)
To approve the introduction of the new course 3664 Bachelor of Engineering Science to commence in 2012 at the Penrith Campus. TRIM reference: D11/38318.

(APCAC11:02/11)
To approve the major course variation to 3621 Bachelor of Engineering consisting of changes to course structure to commence in 2012. TRIM reference: D11/38880

(APCAC11:02/12)
To approve the major course variation to 3666 Bachelor of Engineering (Advanced) consisting of changes to course structure to commence in 2012. TRIM reference: D11/38660

(APCAC11:02/13)
To approve the introduction of the new unit set KT3085 Bachelor of Engineering (Advanced)/Master of Engineering Science (Civil) to commence in 2012 at the Penrith campus. TRIM reference: D11/38266

(APCAC11:02/14)
To approve the introduction of the new unit set KT3086 Bachelor of Engineering (Advanced)/Master of Engineering Science (Electrical) to commence in 2012 at the Penrith campus. TRIM reference: D11/38267

(APCAC11:02/15)
To approve the introduction of the new unit set KT3083 Bachelor of Engineering/Master of Engineering Science (Civil) to commence in 2012 at the Penrith campus. TRIM reference: D11/38194

(APCAC11:02/16)
To approve the introduction of the new unit set KT3084 Bachelor of Engineering/Master of Engineering Science (Electrical) to commence in 2012 at the Penrith campus. TRIM reference: D11/38179

(APCAC11:02/17)
To approve the introduction of the new unit set KT3075 Bachelor of Engineering Science (Civil) to commence in 2012 at the Penrith campus. TRIM reference: D11/38330

(APCAC11:02/18)
To approve the introduction of the new unit set KT3076 Bachelor of Engineering Science (Computer) to commence in 2012 at the Penrith campus. TRIM reference: D11/38339

(APCAC11:02/19)
To approve the introduction of the new unit set KT3077 Bachelor of Engineering Science (Construction) to commence in 2012 at the Penrith campus. TRIM reference: D11/38346

(APCAC11:02/20)
To approve the introduction of the new unit set Bachelor of Engineering Science (Electrical) to commence in 2012 at the Penrith campus. TRIM reference: D11/38351

(APCAC11:02/21)
To approve the introduction of the new unit set Bachelor of Engineering Science (Environmental) to commence in 2012 at the Penrith campus. TRIM reference: D11/38359

(APCAC11:02/22)
To approve the introduction of the new unit set KT3080 Bachelor of Engineering Science (Mechanical) to commence in 2012 at the Penrith campus. TRIM reference: D11/38370

(APCAC11:02/23)
To approve the introduction of the new unit set KT3081 Bachelor of Engineering Science (Robotics and Mechatronic) to commence in 2012 at the Penrith campus. TRIM reference: D11/38379

(APCAC11:02/24)
To approve the introduction of the new unit set KT3082 Bachelor of Engineering Science (Telecommunications) to commence in 2012 at the Penrith campus. TRIM reference: D11/38386

(APCAC11:02/25)
To approve the major unit set variation to KT3088 Bachelor of Engineering (Electrical) which replaces KT3032 consisting of change to unit set structure to commence in 2012. TRIM reference: D11/38936

(APCAC11:02/26)
To approve the major unit set variation to KT3089 Bachelor of Engineering (Environmental) which replaces KT3044 consisting of change to unit set structure to commence in 2012. TRIM reference: D11/39106

(APCAC11:02/27)
To approve the major unit set variation to KT3087 Bachelor of Engineering (Advanced) (Environmental) which replaces KT3049 consisting of change to unit set structure to commence in 2012. TRIM reference: D11/38801

(APCAC11:02/28)
To approve the Admission only Pathway Proposal between UWS Bachelor of Arts Master of Teaching (Primary) and TAFENSW CIV of Tertiary Preparation for those students that achieve a greater than 168 aggregate score.

(APCAC11:02/29)
To approve the Admission only Pathway Proposal between UWS Bachelor of Arts and TAFENSW CIV of Tertiary Preparation for those students that achieve a greater than 168 aggregate score.

(APCAC11:02/30)
To approve the Admission only Pathway Proposal between UWS Bachelor of Arts Master of Teaching (Secondary) and TAFENSW CIV of Tertiary Preparation for those students that achieve a greater than 168 aggregate score.

(APCAC11:02/31)
To approve the Admission only Pathway Proposal between UWS Bachelor of Social Work and TAFENSW CIV of Tertiary Preparation for those students that achieve a greater than 168 aggregate score.

(APCAC11:02/32)
To approve the Admission only Pathway Proposal between UWS Bachelor of Social Science and TAFENSW CIV of Tertiary Preparation for those students that achieve a greater than 168 aggregate score.

(APCAC11:02/33)
To approve the Admission only Pathway Proposal between UWS Bachelor of Community Welfare and TAFENSW CIV of Tertiary Preparation for those students that achieve a greater than 168 aggregate score.

(APCAC11:02/34)
To approve the Admission only Pathway Proposal between UWS Bachelor of Tourism Management and TAFENSW CIV of Tertiary Preparation for those students that achieve a greater than 168 aggregate score.

(APCAC11:02/35)
To approve the Admission only Pathway Proposal between UWS Bachelor of Communication and TAFENSW CIV of Tertiary Preparation for those students that achieve a greater than 168 aggregate score.

(APCAC11:02/36)
To approve the Admission only Pathway Proposal between UWS Bachelor of Arts (Interpreting and Translation) and TAFENSW CIV of Tertiary Preparation for those students that achieve a greater than 168 aggregate score.

(APCAC11:02/37)
To approve the Articulation proposal 10L051 – Diploma of Accounting FNS50210 to 2739 Bachelor of Business and Commerce.

(APCAC11:02/38)
To approve the Articulation proposal 10L052 – Advanced Diploma of Accounting FNS60210 to 2739 Bachelor of Business and Commerce.

(APCAC11:02/39)
To approve the Articulation proposal 10L053 – Certificate IV of Accounting FNS40610 to 2739 Bachelor of Business and Commerce.

(APCAC11:02/40)
To approve the Articulation proposal 10L054 – Diploma of Accounting FNS50210 to 2740 Bachelor of Business and Commerce/Bachelor of Laws.

(APCAC11:02/41)
To approve the Articulation proposal 10L055 – Advanced Diploma of Accounting FNS60210 to 2740 Bachelor of Business and Commerce/Bachelor of Laws.

(APCAC11:02/42)
To approve the Articulation proposal 10L056 – Certificate IV of Accounting FNS40610 to Bachelor of Business and Commerce/Bachelor of Laws 2740.

(APCAC11:02/43)
To approve continuation, for three years from March 2011, of the agreement with Yuan Ze University, allowing entry, subject to satisfactory IELTS and other admission requirements, of students who have completed the first year of the two year Yuan Ze Master of Science program, to course 3642 Master of Information and Communications Technology, with 20 credit points of unspecified advanced standing.

(APCAC11:02/44)
To approve the minor unit variation to 900053 Foundations of Science (UWSC) consisting of changes to unit coordinator, assessment items, courses to include unit, and unit content to commence in Term 1 2011. TRIM reference: D11/106406

(APCAC11:02/45)
To approve the minor unit variation to 900051 Computer Literacy (UWSC) consisting of changes to unit content and learning outcomes to commence in Term 1 2011. TRIM reference: D11/106281

(APCAC11:02/46)
To approve the minor unit variation to 900028 Computer Studies (UWSC) consisting of changes to contact person, courses to include unit, and unit content to commence in Term 1 2011. TRIM reference: D11/106165
(APCAC11:02/47)
To approve the minor unit variation to 900027 Computer Competency (UWSC) consisting of changes to contact person, courses to include unit, and unit content to commence in Term 1 2011. TRIM reference: D11/105973

4.6 BOARD OF TRUSTEES

The Board of Trustees most recent meeting was held on 13 April 2011.

The next meeting is scheduled for 8 June 2011. Summaries of Board of Trustees meetings, and minutes of Board of Trustees meetings, are available on the web-site at: http://www.uws.edu.au/boardoftrustees.

5 FOR INFORMATION

5.1 ACADEMIC PROMOTIONS PROCESS REPORT

Senate had before it a report prepared by the Office of Human Resources on the 2010 promotion process for academic staff.

The Acting Executive Dean of the College of Business and Law said that it was disappointing that so few College of Business and Law staff had applied for promotion. The low success rate of the applications made was a concern for the college.

He said that the report contained an error of fact on page 7 – Associate Professor Anne Abraham was not at level D. She had been acting at level D, and her substantive position was level C.

The Pro Vice-Chancellor (Learning and Teaching) reported some analysis of recent academic staff promotion trends which indicated:

- Applications for promotion from level A to level B, and level D to level E were more likely to be successful than applications for promotion from level B to level C, and level C to Level D (which had the lowest success rate); and
- Teaching as a basis for promotion might enable a promotion to level C, but promotions to levels D and E were principally on the basis of research and / or governance contributions.

In discussion, the following points were made:

- It was noted that research was easier to cite as grounds for promotion as research output was measured and peer reviewed. Teaching was less easily measured, and peer review of teaching was highly contentious.
- Some universities offered more frequent promotion opportunities than UWS, where promotion was an annual exercise.
- Some University staff denied promotion after applying for promotion had effectively achieved promotion by applying for, and obtaining,
advertised positions, suggesting that there was a difference in the standards expected of current University staff, as opposed to the standards expected of outsiders.

6 CLOSURE AND NEXT MEETING

The Chair thanked members for participating in a valuable meeting, and wished all those involved well for the forthcoming AUQA audit.

The next Academic Senate meeting was arranged for Friday 24 June 2011

Senate meeting dates for the remainder of 2011 are as follows:

- Friday 24 June 2011
- Friday 19 August 2011
- Friday 28 October 2011
- Friday 9 December 2011 (provisional meeting - to be held if necessary)

All the meetings start at 9.30 AM, and will be held in the Board Room, Building AD, at Werrington North