Information for Applicants
Leadership for Excellence in Learning and Teaching Program

Important Dates

18 June, 2012
Full Proposals and supporting documentation submitted to the Dean of their School for endorsement. Should the application be endorsed the Dean forwards the application to the Associate Pro Vice Chancellor (Education) for their ‘cluster’.

2nd July, 2012
APVC (Education) submits endorsed application and supporting documentation to OPVC (Education) via OLTinfo@uws.edu.au.

w/o 2nd – 6th July, 2012
OR
w/o 9th – 13th July, 2012
UWS OLT Liaison Group meets to consider applications

19th July, 2012
Applicant advised of outcome of UWS OLT Liaison Group consideration

3rd August, 2012
UWS OLT Closing Date for submission Full Proposals under Leadership for Excellence in Learning and Teaching Program

Funding range

$50,000 to $220,000 and $220,000 and above
Applications for funding of $220,000 and above must propose large, national projects, engaging a number of higher education institutions.

Projects’ duration
Applications may specify the duration of these projects.

Background

The Leadership for Excellence in Learning and Teaching Program is one of a number of programs included in the OLT’s Grants Scheme. Through the Leadership for Excellence in Learning and Teaching Program, OLT provides grants for projects that build leadership capacity in ways that promote and advance learning and teaching in higher education and which reflect the OLT’s values of excellence, inclusiveness, diversity and collaboration, and its commitment to long-term, systemic change. All activities within the program will be underpinned by a scholarly and evidence-based approach, building actively on initiatives and ideas emerging both within Australia and internationally.

There are three priorities for funding in 2012:

1. Institutional leadership to enhance learning and teaching through leadership capacity-building at the institutional level.

2. Disciplinary and cross-disciplinary leadership to enhance learning and teaching through leadership capacity-building in discipline structures, communities of practice and cross-disciplinary networks.

3. Consolidating leadership by building on the outcomes of projects funded in earlier years under the Leadership for Excellence in Learning and Teaching Program.

Applications for Seed Projects will also be accepted in this program. Seed Projects are pilot projects which test and evaluate an original idea. Original ideas are understood to be any which have not already been funded by one of the OLT’s predecessor organisations, or by an institution. Applications can address any of the priorities in this program, or in the Innovation and Development Program, or any other topic.

Application Information

Prospective applicants for funding under the Leadership for Excellence in Learning and Teaching Program are advised to familiarise themselves with the criteria and guidelines outlined in the OLT 2012 Leadership for Excellence in Learning and Teaching Program: Program Information. (http://www.olt.gov.au/grants-and-projects/programs-and-applications)
Applicants are required to submit a Full Proposal.

Process

1. If your project is a research project, contact as early as possible the Research Development Team within the Office of Research Services (ORS) should you require assistance with your application. The Research Development Team can help you with further information; developing your idea; putting you in touch with researchers working in related fields; and, providing feedback on project description drafts, guidelines, application forms, budgets and budget justifications, track record statements and other required supporting documentation such as insurance, financial and/or annual reports.

2. Ensure that your application aligns clearly with the OLT priorities for the grant you seek and that the objectives support the outcomes specified in the program guidelines.

3. Ensure all grant criteria are clearly articulated in your proposal (eg project aims and rationale, approach, project deliverables and outcomes, value of project to the sector, qualifications and experience of project leaders and key members of the project team) and prepared in accordance with OLT Grant Guidelines.

4. Complete the application form and Full Proposal and send them electronically to your Dean for endorsement. (due: 18/6/2012). Dean to send endorsed application and full proposal to Associate Pro Vice Chancellor, Education for their ‘cluster’ (due: 18/6/2012).

5. Associate PVCs, Education forwards the final grant application and endorsement to the Office of the Pro Vice Chancellor, Education via ALTCinfo@uws.edu.au by the date outlined on the OLT Grant timeline for consideration by the UWS OLT Liaison Group. (due: 21/6/2012)

Where UWS is not the lead institution, a copy of the application must still be submitted to the Office of the Pro Vice Chancellor, Education.

Expressions of Interest/Full Proposals should not be sent to OLT without the agreement of the UWS OLT Liaison Group. The UWS OLT Liaison Group will consider all Expressions of Interest/ Full Proposals, make recommendations for change, and/or agree that the Expression of Interest/ Full Proposal should be submitted to OLT. The Office of the Pro Vice Chancellor, Education will advise you, relevant Deans of School, and Associate PVC Education, of the outcome of their consideration. If the UWS OLT Liaison Group, is of the view that your application should not be submitted to OLT in its present form, the PVC Learning and Teaching, Education will provide you with written advice on the reasons for the Group’s decision.

6. Following amendment (if necessary), submit the application form via the OLT web-based grants management system, and attach the Expression of Interest/ Full Proposal and any supporting documentation. At this time attach a letter of endorsement from the Pro Vice Chancellor, Education as required by the OLT grants management system. (due: 23/7/2012)

7. Send a scanned copy of the final Expression of Interest/ Full Proposal (including supporting documentation) to the Office of the Pro Vice Chancellor, Education via OLTinfo@uws.edu.au so that details can be entered into the UWS OLT Applications Register. Advise the Office of the Pro Vice Chancellor, Education when receipt of the EOI/ Full Proposal is acknowledged by OLT.