Academic Senate
Circulated: 10 November 2011

Confirmed minutes of the meeting 11/05 of the Academic Senate of the University of Western Sydney held on Friday 28 October 2011 at 9:30am in the Boardroom, Building AD, at Werrington North.

Present:
Associate Professor Paul Wormell (Chair) Dr Trevor Bailey
Professor Suzan Burton Professor Andrew Cheetham
Associate Professor Hart Cohen Ms Liz Curach
Dr Sara Denize Professor Gabriel Donleavy
Mr Ned Doyle Professor Kevin Dunn
Associate Professor Andrew Francis Dr Betty Gill
Professor Rhonda Griffiths Associate Professor Mary Hawkins
Dr Adelma Hills Dr Stephen Janes
Mr Angelo Kourtis Professor Kerri-Lee Krause
Professor John Lodewijks Ms Shaneen McGlinchey
Ms Robyn Moroney Dr Loshini Naidoo
Professor Clive Smallman Dr Meg Smith
Professor Deborah Sweeney Professor Margaret Heather Vickers

In Attendance:
Mr Martin Derby (Secretary) Mr James Fitzgibbon
Ms Deirdre Lee Mr Marco Cimino

Apologies:
Associate Professor Berice Anning Professor John Bartlett
Dr Carmel Coady Dr Bronwyn Cole
Professor Annemarie Hennessy Mr Terry Mason
Professor Wayne McKenna Professor Jan Reid
Dr John Stanton Dr Michael Tyler

Absent:
Ms Soumaya Alouie Mr Robert Coluccio
Mr Elie Hammam Dr Swapan Saha
Professor Gary Smith

1 PROCEDURAL MATTERS

1.1 INTRODUCTION, WELCOMES, FAREWELLS AND APOLOGIES

The Chair of Academic Senate Associate Professor Paul Wormell chaired the meeting of the Senate, and opened it by reading an Acknowledgment of the Traditional Owners, as follows:

“As a matter of Indigenous cultural protocol and out of recognition that its campuses occupy their traditional lands, the University of Western Sydney acknowledges the Darug, Gandangarra and Tharawal peoples and thanks them for their support of its work in Greater Western Sydney.”
The Chair welcomed to their first Senate meeting:

- Professor Kerri-Lee Krause, Pro Vice-Chancellor (Education) who had joined the University on 17 October;
- Professor Suzan Burton, who had been appointed acting Associate Dean (Research) for the College of Business and Law;
- Mr Angelo Kourtis who had been appointed Pro Vice-Chancellor (Students); and
- Mr Marco Cimino, the newly appointed Student Rights Advocate, who was attending the meeting.

It was noted that:

- Associate Professor Craig Ellis, recently appointed as Associate Pro-Vice-Chancellor (Education) was now no longer a member of Senate, having been replaced as Acting Executive Dean for the College of Business and Law by Professor Clive Smallman, Dean-elect of the School of Business. The Chair thanked Associate Professor Craig Ellis for his work on behalf of the Senate, and anticipated his return as a future Senate member in his new position.
- Professor Gary Smith (currently Executive Dean College of Arts) had taken up the role of Pro Vice-Chancellor (Engagement and International) and was also continuing as Executive Dean (College of Arts) until the end of the year.
- Ms Shaneen McGlinchey, previously acting Registrar, had been appointed as Academic Registrar.

Apologies as listed were noted.

1.2 DECLARATION OF CONFLICT OF INTEREST

No members reported any conflict of interest in relation to agenda items.

1.3 STARRING OF ITEMS

No additional items were starred. Items already starred on the agenda were as follows:

- 3.2 UWS Leadership and Management Changes
- 3.3 Quality Management – AUQA Cycle 2 Audit
- 3.4 Advanced Standing and Recognition of Prior Learning Policy

It was resolved (AS11:05/01):

that the documents for all unstared agenda items be noted and, except where alternative action is noted as appropriate, all recommendations contained in those items be endorsed.

1.4 ORDER OF BUSINESS

There were no changes to the order of business.

1.5 OTHER BUSINESS

There was no other business.
1.6 MINUTES OF THE PREVIOUS MEETING

Without discussion …

It was resolved (AS11:05/02):

*to confirm the minutes of the Senate meeting held on 19 August 2011 as an accurate record.*

2 BUSINESS ARISING

2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETING

2.1 MINUTE 3.2 - ACADEMIC GOVERNANCE POLICY AND ACADEMIC SENATE STANDING COMMITTEES POLICY

Without discussion, it was noted that the revised *Academic Governance Policy*, and the revised *Academic Senate Standing Committees Policy*, had been published on the Policy DDS.

2.2 MINUTE 3.5 - ARTICULATION PATHWAYS POLICY

It was noted that the revised *Articulation Pathways Policy* had now been published on the Policy DDS.

2.3 MINUTE 3.6 - ASSESSMENT POLICY – CRITERIA AND STANDARDS-BASED ASSESSMENT - ATTENDANCE PROVISIONS

Without discussion, it was noted that the revised *Assessment Policy – Criteria and Standards-based Assessment* had been published on the Policy DDS.

2.4 MINUTE 3.7 - STRUCTURE AND NOMENCLATURE OF BACHELOR AWARDS POLICY – PROPOSED AMENDMENTS

Without discussion, it was noted that the revised *Structure and Nomenclature of Bachelor Awards Policy* had been published on the Policy DDS.

2.5 MINUTE 3.8 - ACADEMIC RECORDS ISSUANCE POLICY

Without discussion, it was noted that the *Academic Records Issuance Policy* had been published on the Policy DDS.

3 GENERAL BUSINESS

3.1 CHAIR’S REPORT

The written report from the Chair, covering recent activities undertaken on behalf of the Senate since 19 August 2011, was noted without discussion.

3.2 UWS LEADERSHIP AND MANAGEMENT CHANGES

Senate had before it papers prepared by the Chair, as follows:
• A report “Leadership and Management Changes”;
• A draft version, for consultation and discussion only, of suggested changes to the Academic Governance Policy;
• A draft version, for consultation and discussion only, of suggested changes to the Academic Senate Standing Committees Policy.

The Chair updated Senate members on progress with the implementation of changes arising from the approval of structural changes by the Board of Trustees.

Extensive consultation had taken place, and it was hoped that the special meeting of the Senate arranged for 18 November would be able to recommend changes to the Academic Governance Policy, covering the terms of reference and membership of the Senate, to the 7 December Board of Trustees meeting for approval.

Following the Senate meeting he hoped that the Academic Governance Policy and the Academic Senate Standing Committees Policy could be posted on the Policy DDS with comments invited from the University community. At the same time, further discussions of these policies with senior staff, and at the Dean’s Forum, would assist with finalising the policies for further consideration by Senate at the special meeting on 18 November. By then, it was anticipated that some details about school structures and delegations to Directors of Academic Programs (DAPS) and Academic Advisors would have been approved by the Vice-Chancellor, enabling a range of academic policies to be updated to reflect the new arrangements, and for transitional policies to be put in place where necessary if appointments to those positions were delayed. Where policy changes were minor and straightforward administrative changes, he hoped the Senate Executive Committee might be able to approve the changes.

The University’s final AUQA audit report had not yet been received but in provisional feedback, the auditors had suggested that School Academic Committees (SACs) were a good idea, but greater consistency was needed across the University.

In relation to the Academic Governance Policy and the terms of reference for the Academic Senate, the Chair reported that the changes he was suggesting were minor, covering:

• A statement about Senate’s role in providing advice about the management of academic risk;
• A statement about issues relating to external regulatory frameworks of academic standards;
• The delegation for approving the conferring of degrees, diplomas and certificates for undergraduate, honours, and postgraduate coursework programs is transferred from the Colleges to the Schools.

In relation to the Academic Governance Policy and the membership of Academic Senate, the Chair suggested that there would always be debate and discussion about the size of the Senate, observing that some universities had much larger memberships than UWS. His initial proposal was for a smaller Senate than the current maximum of 60 positions (with a number of unfilled positions), but retaining a capacity to serve as a forum for academic debate and discourse as well as reflecting the University’s new structure. In regards to elected positions, the proposal was for each school to elect two of its academic staff members to sit on the Senate.
In discussion, the following points were made:

- The proposal that there were places for elected level A-C academic staff on Senate was a good proposal, providing staff involved with teaching to have a voice, and enabling these staff to obtain a University-wide perspective, and enhance their careers.
- Broadening the electorate for school-elected positions on the Senate to be all academic staff in the school (rather than, as currently, the members of the School Academic Committees) was desirable and would permit broader representation;
- Arrangements providing for the same elected representation from each school could be seen as unfair to very large schools. There were other possible electoral models that might be considered to redress this, including having some staff elected by schools, and some additional staff elected by the whole academic community. It was noted that the approach to elections would be premised on whether the Senate viewed itself as a representative academic forum, or whether it was structured to parallel the University’s management structure.
- Chairs of School Academic Committees would play a very important role in the new academic governance structure and as chairs of committees reporting to the Senate. They should be members of the Senate. However, the positions on the Senate were for the School Deans, who would not necessarily be the chairs of the School Academic Committees, if the Dean chose a nominee as chair. The Chair explained that the arrangements for chairing the SAC (“Dean of the School (for Badanami Centre: Dean Indigenous Education), or nominee”) had been the subject of a Board of Trustees resolution following the last academic governance review.
- Research Institutes staff representation needed to be accommodated in the revised arrangements. The current draft proposals before Senate envisaged that this would be achieved by their representation on the Senate standing committees, not the Senate itself, but further consultation will take place about this. It was noted that not all staff in Research Institutes would be funded as Research Institute staff, with some staff salaries funded by schools.
- It was important to ensure that the Senate harnessed the “collective intellect of the University” and therefore needed to include staff from a range of academic disciplines and levels, as well as those with academic leadership responsibilities, to fulfil its role as a forum for academic debate and discourse.

In relation to the Academic Senate Standing Committees Policy and the terms of reference for the Senate's standing committees, the Chair reported that it was proposed that the peak committees (Senate Executive, Research, Research Studies, Education, and Academic Planning and Courses Approvals) would be retained. The Academic Standards and Integrity Committee would be re-named the Academic Appeals and Integrity Committee, to better reflect its functions.

The Senate Executive Committee would continue in its current role. The Education Committee would be given a more explicit quality assurance role, and oversee the integration of school responses to the Annual Course Reports, including Student Feedback on Units (SFU) results, issued by the Office of Strategy and Quality. The critical functions hitherto performed by College Associate Deans (Academic) in supporting quality assurance and policy development in the Committee would be continued by specific purpose Expert Advisory Groups and the Associate Pro Vice-Chancellors (Education). The Academic Planning and Courses Approvals Committee (APCAC) would be supported by a set of Curriculum Quality Sub-
committees that would give detailed scrutiny to course and unit proposals, which could not be undertaken by APCAC itself without compromising the Committee’s more strategic role.

It was noted that in relation to SFU reports, work was underway to provide consolidated reporting by course, and better longitudinal data, as well as an improved timeline for their production.

Generally, School Academic Committees would have an expanded remit, including being given the delegation to approve student results and grades, which hitherto had been recommended to college Education, Assessment and Progression Committees. The suggestion was for the Senate’s Education Committee to have a sub-committee to oversee results approval, dealing with grade distributions, anomalies, and issues with policy.

The proposal to establish School Research and Higher Degree Committees would formalise arrangements that many schools already had for these types of committees. The Committees would report to both the Research and Research Studies Committees, and the School Academic Committee. Discussions about the division of responsibilities between the school-level and the University-level research committees were continuing.

In discussion, the following points were made:

- School Academic Committees would find results processing challenging, particularly large schools where results were finalised each quarter as well as each session. These schools might need to form sub-committees. It was agreed that it would be useful to look carefully at the logistics of results approval, and how this could be managed optimally.
- School responsibilities for new and amended course and unit proposals were already onerous, and it was apparent that the new arrangements would necessitate more frequent meetings for School Academic Committees. As the work was discipline based, large schools would find it unwieldy to deal with the large volume of course, unit-set and unit changes, and might need to form discipline-based sub-committees.
- It was suggested that in the spirit of the move towards a flatter structure, schools should have the delegation to approve new units. Where changes to existing courses were proposed, the school should be able to recommend these to the Academic Planning and Courses Approvals Committee without their being first referred to a Curriculum Quality Sub-committee. These sub-committees should only review new courses. The Chair said that it was not proposed for schools to approve new units, as the approval process requires a wider perspective on the University’s academic profile; for example, to promote collaboration between schools and prevent duplication of units.
- It was unclear why the proposed School Research and Higher Degree Committees needed to report to the School Academic Committees, which already had a significant workload.

In relation to the Academic Senate Standing Committees Policy and the membership of the Senate’s standing committees, the Chair reported that discussions were continuing in relation to the membership of the various research committees.

The Pro Vice-Chancellor (Research) reported that the proposals for the membership of the Research Committee and the Research Studies Committee in the paper before
Senate had been superseded following discussions with the Deputy Vice-Chancellor (Academic and Research). It was proposed that the School Research and Higher Degree Committees would be decreased in size, so as to better discharge their operational responsibilities in relation to higher degree research oversight, grants, and research coordination, and would be chaired by the Dean, or the Dean’s nominee (who would be research-active and a registered supervisor).

It was proposed that the Research Committee would not have representation from each school (as proposed in the paper), but would have, as well as official members, three senior research academic staff nominated by the Chair of Senate. Similarly, the Research Studies Committee would include only one Dean of a School, and one Director of a Research Institute. School Research and Higher Degree Committees would include two senior researchers, and an early career researcher.

Proposals were also being developed for peer review of research ethics applications, to replace the current college based arrangements.

In discussion, the following points were made:

- Managing research in large schools would be challenging, especially where the school covered a number of disciplines and where the focus was on teaching. It was important that research was not viewed as a marginal activity, especially where external accreditation of courses might depend on the discipline having a reputation for research. Areas where there was not a culture of successful research needed a voice, if research was to develop.
- Although the University was moving to implement a flatter management structure, the thrust of discussions seemed to indicate a proliferation of levels for research decision-making, with research coordinators, committees, Deans, Associate Pro-Vice Chancellors and the Pro-Vice Chancellor all involved.

It was suggested that the research committees needed to maintain a more representative element, and small committees in each school and at the University level might otherwise lead to silo arrangements in schools and institutes. At the very least, the committees should not be constructed to be over prescriptive in the way they operated, and opportunities for practitioners – researchers, supervisors, etc. – to exchange ideas and network needed to be established, to compensate for any loss of representation.

In relation to the necessary changes to academic policies, the Chair reported that the University’s Legal Counsel had commenced a review of the Misconduct: Student Academic Misconduct Policy and other misconduct policies, premised in part on the difficulties in distinguishing, for some incidents of serious misconduct, whether they were “academic” matters, or “non-academic” matters, or both. The review might lead to a misconduct rule being proposed, covering both types of misconduct. Until then, it was possible that interim transitional arrangements would be necessary with the college committees retained in a modified form.

In discussion of the Misconduct: Student Academic Misconduct Policy, the following points were made:

- Heads of Programs were not involved to the same extent in the operation of the current Misconduct: Student Academic Misconduct Policy as they had
been in the previous iteration, and the greater involvement of unit coordinators might be a cause of inconsistencies in operating the Policy.

- A large number of allegations were referred to the Head of School level and it was not sustainable for this to continue. In future, it would be appropriate for Deans to delegate the responsibility for meeting with students. In any case, in a large number of cases, meetings were arranged but the student did not attend. Lenient appeals provisions also contributed to the work load associated with managing misconduct.
- The Policy was costly to operate, requiring a number of express post letters to be sent to each student who was alleged to have committed misconduct.
- The University needed to relaunch its academic honesty initiative of a few years ago. The difficulties associated with students plagiarising through an inability to use source material legitimately was a major cause of the proliferation of relatively minor academic misconduct matters. The University should look at practice elsewhere to see if a staged approach within a disciplinary framework might assist with ensuring that relatively minor matters were dealt with locally rather than escalated into a quasi-legal system. The recently developed matrix of disciplinary penalties might assist, but it appeared not to have been well publicised.
- Academic skills and correct referencing should be part of unit learning outcomes, and taught and assessed accordingly. If students received poor marks because they did not use the appropriate techniques, they would soon learn, and much academic misconduct processing would be avoided.

It was suggested that similarly, the workload associated with operating the current Review of Grade Policy was onerous for schools. There seemed little deterrent to prevent students submitting frivolous claims for reviews of grade. It was agreed that the Pro Vice-Chancellor (Students) discuss at the Education Committee ways in which the processes and administrative arrangements might be improved.

3.3 QUALITY MANAGEMENT - AUQA CYCLE 2

The Chair reported that it was hoped that the University would receive its AUQA report shortly. The delay was a result of the transition from AUQA to TEQSA.

3.4 ADVANCED STANDING POLICY

Senate had before it a proposal from the Education Committee for revisions to the Advanced Standing Policy, and a late paper containing a recommendation from the School of Law Executive Committee for an additional clause to added to the Policy.

The Academic Registrar reported that although the revised Policy looked different from the current policy, the proposed changes mainly addressed administrative anomalies. The changes cover:

- The role of the Academic Registrar, who makes decisions on the recommendation of the Head of Program, and has discretion to vary the maximum allowable advanced standing.
- The University’s right to withdraw advanced standing due to documentation being incomplete or misleading or where an error has been made. This is to ensure the University can withdraw advanced standing that was granted incorrectly.
• The inclusion of clauses on relinquishing advanced standing (stating that visa/immigration requirements are not considered to be valid academic reasons).
• Revisions to the timeline on applications for advanced standing to clarify the intent of the policy.
• Revision to the Appeals process.

The proposed Policy had been made available for comment via the Policy DDS.

Speaking to the proposed amendment to insert the clause:

“In line with the policy of the Legal Practitioners Admission Board, applications for advanced standing towards the Bachelor of Laws course (including any double degree course) will only be considered in respect of equivalent study in a course at another institution that is accredited for the purpose of admission to legal practice by the Legal Profession Admission Board or in the case of a course at an institution outside of New South Wales by the equivalent authority in that jurisdiction.”

... Dr Stephen Janes said that its inclusion would assist students, who otherwise might not be aware that they were at risk of needing to repeat subjects when claiming advanced standing towards the University’s law course, if there was uncertainty about the status of their previous study. Correspondence with the NSW Legal Practitioners Admission Board emphasised the University’s obligation to comply with the Board’s requirements for recognition of its Law degree, and in particular its rule “…to permit credits only for subjects which are accredited by the Board...”

In discussion, it was suggested that other professional courses (Nursing, Psychology, etc.) had similar obligations.

It was agreed to authorise the Senate Executive Committee to approve, on behalf of the Senate, an appropriate clause to cover generically the notion that for certain courses, advanced standing would only be granted for units that meet professional accreditation requirements. With this proviso ...

It was resolved (AS11:05/03):

to approve the proposed amendments to the Advanced Standing Policy, effective from the date of publication of the revised Policy.

3.5 CHANGES TO THE AWARD COURSES AND UNITS APPROVAL POLICY

Without discussion …

It was resolved (AS11:05/04):

To approve the proposed amendments to the Award Courses and Units Approval Policy, effective from the date of publication of the revised Policy.

3.6 CHANGES TO THE DOCTOR OF PHILOSOPHY (POLITICAL AND SOCIAL THOUGHT) POLICY

Without discussion …
It was resolved (AS11:05/05):

To approve the proposed amendments to the Doctor of Philosophy (Political and Social Thought) Policy, effective from the date of publication of the revised Policy.

3.7 CHANGES TO THE DOCTOR OF CULTURAL RESEARCH POLICY

Without discussion …

It was resolved (AS11:05/06):

To approve the proposed amendments to the Doctor of Cultural Research Policy, effective from the date of publication of the revised Policy.

3.8 POSTHUMOUS AWARD FOR MRS DANIELLE JANET GILROY

Without discussion …

It was resolved (AS11:05/07):

To note the award of the 4598.2 Bachelor of Social Work coursework degree posthumously to Mrs Danielle Janet Gilroy (16552988).

3.9 REPORT FROM THE AUSTRALIAN HIGHER EDUCATION GRADUATION STATEMENT (AHEGS) STEERING COMMITTEE

Without discussion...

It was resolved (AS11:05/08):

To note the report of the AHEGS Steering Committee.

3.10 AWARDS OF THE UNIVERSITY MEDAL

Without discussion...

It was resolved (AS11:05/09):

To note the award of the University Medal, approved by the Chair of Academic Senate, on behalf of the Senate.

4 REPORTS AND RECOMMENDATIONS FROM SENATE COMMITTEES

4.1 SENATE EXECUTIVE COMMITTEE

No report - the Senate Executive Committee had not met since the last Senate meeting.

4.2 RESEARCH COMMITTEE
Without discussion...

**It was resolved (AS11:05/10):**

to note the minutes of the 2 August 2011 Research Committee meeting.

### 4.3 RESEARCH STUDIES COMMITTEE

Without discussion...

**It was resolved (AS11:05/11):**

to note the minutes of the Research Studies Committee meetings held on 6 September and 4 October 2011.

### 4.4 EDUCATION COMMITTEE

Without discussion...

**It was resolved (AS11:05/12):**

to note the report of the Education Committee meetings held on 5 September and 10 October 2011.

### 4.5 ACADEMIC PLANNING AND COURSES APPROVALS COMMITTEE

Without discussion...

**It was resolved (AS11:05/13):**

to note the report of the Academic Planning and Courses Approvals Committee meetings held face-to-face on 7 September 2011, and electronically between 14 and 19 October 2011, and ratify the recommendations contained therein, as follows:

**(APCAC11: 06/09)**
To approve the major course variation to 4595 Master of Art Therapy, consisting of addition of international admission category from 2012, and change to IELTS from 6.5 to 7.0 from 2013. TRIM reference: D11/371519.

**(APCAC11: 06/10)**
To approve the major course variation to 4617 Master of Social Science, consisting of allocation of specialisation codes and clarification that the specialisations are to appear on the testamur, to commence in 2012. TRIM reference: D11/371490.

**(APCAC11: 06/11)**
To approve the major course variation to 1635 Graduate Diploma in TESOL, consisting of removal of Westmead campus offering to commence in Autumn 2012. TRIM reference: D11/393890.

**(APCAC11: 06/12)**
To approve the major course variation to 1636 Graduate Certificate in TESOL, consisting of removal of Westmead campus offering to commence in Autumn 2012. TRIM reference: D11/393904.

(APCAC11: 06/13)
To approve the major course variation to 1645 Master of Convergent Media, consisting of change of campus from Penrith to Parramatta, removal of mid-year intake and change to course sequence to commence in Autumn 2012. TRIM reference: D11/463089.

(APCAC11: 06/14)
To approve the major course variation to 1646 Graduate Certificate in Convergent Media, consisting of change of campus from Penrith to Parramatta and removal of mid-year intake to commence in Autumn 2012. TRIM reference: D11/463089.

(APCAC11: 06/15)
To approve the major course variation to 2724 Graduate Certificate in Research Studies, consisting of change of intake, handbook entry, addition of Bankstown campus and change to course structure which includes recoding of A7444 Language and Linguistics Research Methods to 101854 Language and Linguistics Research Methods, offering 200361 in Q4, removal of 300411 Research Methodology and Experimental Design and removal of inactive electives, to commence in 2012. TRIM reference: D11/303662.

(APCAC11: 06/16)
To approve the introduction of the new course 3683 Bachelor of Natural Science (Advanced) to commence in 2012 at the Hawkesbury campus. TRIM reference: D11/364431.

(APCAC11: 06/17)
To approve the introduction of the new course 3682 Bachelor of Medical Science (Advanced) to commence in 2012 at the Campbelltown campus. TRIM reference: D11/364417.

(APCAC11: 06/08)
To approve the introduction of the new course 4690 Master of Surgery in Advanced Gynaecological Surgery to commence in 2H 2012 at the Campbelltown campus, subject to clarification of the 120 credit points and how they are allocated. TRIM reference: D11/316965.

(APCAC11: 06/18)
To approve the major course variation to 3562 Bachelor of Science (Advanced Science) consisting of changes to course structure to commence in 2012. TRIM reference: D11/364385.

(APCAC11: 06/19)
To approve the major course variation to 3658 Bachelor of Science/Bachelor of Arts consisting of changes to the Science and Arts components of the course structure and update the handbook summary due to changes to the Science and Arts courses to commence in 2012. TRIM reference: D11/354547.

(APCAC11: 06/20)
To approve the major course variation to 2743 Bachelor of Science/Bachelor of Laws consisting of changes to the Science component of the course structure to commence in 2012. TRIM reference: D11/354546.

(APCAC11: 06/21) 
To approve the major course variation to 3660 Bachelor of Science/Bachelor of International Studies consisting of changes to the Science component of the course structure to commence in 2012. TRIM reference: D11/354539.

(APCAC11: 06/22) 
To approve the major course variation to 4647 Bachelor of Medical Research consisting of changes to the course structure to commence in 2012. TRIM reference: D11/312155.

(APCAC11: 06/23) 
To approve the major course variation to 3659 Bachelor of Science/Bachelor of Business and Commerce consisting of changes to the course structure and handbook summaries due to the restructure of the Science and BBC courses to commence in 2012. TRIM reference: D11/413826.

(APCAC11: 06/24) 
To approve the major course variation to 4645 Master of Nursing (Clinical Leadership) consisting of changes to admission criteria, elective units, update to Graduate Attributes and amendments to Quality assurance and improvement, to commence in Autumn 2012. TRIM reference: D11/397443

(APCAC11: 06/25) 
To approve the major course variation to 3623 Master of Engineering and 3624 Graduate Diploma in Engineering, consisting of allocation of specialisation codes and clarification that the specialisations are to appear on the testamur, to commence in 2012. TRIM reference: D11/430326.

(APCAC11: 06/29) 
To approve the articulation proposal 11L0058 between Williams Business College Diploma of Business Administration BSB50407 to Bachelor of Business and Commerce 2753 granting a total of 80 credit points advanced standing.

(APCAC11: 06/30) 
To approve the articulation proposal 11L0059 between Williams Business College Advanced Diploma of Marketing BSB60507 to Bachelor of Business and Commerce 2753 granting a total of 100 credit points advanced standing.

(APCAC11: 06/31) 
To approve the articulation proposal 11L0060 between Williams Business College Advanced Diploma of Management BSB60407 to
Bachelor of Business and Commerce 2753 granting a total of 100 credit points advanced standing.

(APCAC11: 06/32)
To approve the articulation proposal 11L0061 between Williams Business College Diploma of Business Administration BSB50407 to Bachelor of Business and Commerce /Bachelor of Laws 2740 granting a total of 30 credit points advanced standing.

(APCAC11: 06/33)
To approve the articulation proposal 11L0062 between Williams Business College Advanced Diploma of Marketing BSB60507 to Bachelor of Business and Commerce/Bachelor of Laws 2740 granting a total of 50 credit points advanced standing.

(APCAC11: 06/34)
To approve the articulation proposal 11L0063 between Williams Business College Advanced Diploma of Management BSB60407 to Bachelor of Business and Commerce/ Bachelor of Laws 2740 granting a total of 50 credit points advanced standing.

(APCAC11: 06/35)
To approve the Articulation proposal 11L0054 for graduates of Alphacrucus College Diploma of Business BSB50207 to Bachelor of Business and Commerce 2753, granting a total of 80 credit points, to commence in 2012.

(APCAC11: 06/36)
To approve the Articulation proposal 11L0055 graduates of Alphacrucus College Advanced Diploma of Business BSB60207 to Bachelor of Business and Commerce 2753, granting a total of 100 credit points, to commence in 2012.

(APCAC11: 06/37)
To approve the Articulation proposal 11L0056 – graduates of Alphacrucus College Advanced Diploma of Business BSB60207 to Bachelor of Business & Commerce /Bachelor of Laws 2740 granting a total of 40 credit points advanced standing to commence in 2012.

(APCAC11: 06/38)
To approve the Articulation proposal 11L0057 graduates of Alphacrucus College Diploma of Business BSB50207 to 2740 Bachelor of Business and Commerce/Bachelor of Laws, granting a total of 40 credit points, to commence in 2012.

(APCAC11: 06/39)
To approve the forty two (42) articulation proposals with TAFENSW, with the advanced standing credit, as shown in the summary table contained in document number 4.5.4.2.11.

(APCAC11: 06/40)
To approve the thirty nine (39) articulation proposals for private providers:
- Australian Business Academy 1
- Australian Careers Business College 7
• Australian Human Resources Institute 2
• Australian Institute of Export 1
• Australian Institute of Professional Education 9
• Australian Retail Association 1
• Bedford College 4
• Benchmark Resources Pty Ltd 5
• University Preparation College 4
• Vocational Institute of Professional Education 5

with the advanced standing credit, as shown in the summary table contained in document number 4.5.4.2.11, to commence in 2012.

(APCAC11: 06/41)
To approve the twenty seven (27) articulation proposals with TAFENSW and three (3) articulation proposals with Benchmark College, that provide for guaranteed entry, as shown in the summary table contained in document number 4.5.4.2.11, to commence in 2012.

(APCAC11: 06/43)
To approve the introduction of the new course 7022 Associate Degree in Engineering to commence in Spring 2012 at the Nirimba campus.
TRIM reference: D11/468226

(APCAC11: 06/44)
To approve the major course variation to 7007 Diploma in Business and Commerce and 7008 Diploma in Business and Commerce Fast Track consisting of the addition of Westmead campus to commence in Term 1 2012. TRIM reference: D11/305306.

(APCAC11: 06/45)
To approve the major course variation to 7020 - Diploma in Social Science consisting of the addition of Westmead campus to commence in Term 1 2012. TRIM reference: D11/303823

(APCAC11: 06/46)
To approve the minor change to 900025 Commercial Mathematics (UWSC), consisting of updating contact person, learning outcomes, unit content, updating course to include unit and assessment items to commence in Term N 2011. TRIM reference: D11/456588.

(APCAC11: 06/47)
To approve the minor change to 900034 Mathematics Extension (UWSC), consisting of changes to contact person, updating course to include unit. adding pre-requisite 900032 Mathematics, unit content, assessment and handbook summary to commence in Term N 2011. TRIM reference: D11/456758.

(APCAC11: 06/48)
To approve the minor change to 900055 Foundations of Mathematics (UWSC), consisting of updating contact person and changing delivery from 4 hours to 6 hours per week to commence in Term 1 2012. TRIM reference: D11/456857.

(APCAC11: 06/49)
To approve the minor change to 900067 Nursing Communication (UWSC), consisting of updating course to include unit coordinator, learning outcomes and assessment, to commence in Term N 2011. TRIM reference: D11/456883.

(APCAC11: 07/01)
To approve the major course variation to 1697 Master of Arts in Cultural and Creative Practice, consisting of change to admission criteria, to commence in Autumn 2012. TRIM reference: D11/502903

(APCAC11: 07/02)
To approve the introduction of the new course 4684 Bachelor of Midwifery, to commence in 2013 at the Parramatta campus. TRIM reference: D11/488083

(APCAC11: 07/03)
To approve the introduction of the new course 4691 Bachelor of Nursing, which replaces 4642 Bachelor of Nursing, to commence in 2013 at the Campbelltown, Hawkesbury and Parramatta campuses. TRIM reference: D11/487775

(APCAC11: 07/04)
To approve the introduction of the new course 4692 Bachelor of Nursing (Graduate Entry), which replaces 4643 Bachelor of Nursing - Graduate Entry, to commence in 2014 at the Hawkesbury campus. TRIM reference: D11/487781

(APCAC11: 07/05)
To approve the introduction of the new course 4693 Bachelor of Nursing (Advanced), which replaces 4648 Bachelor of Nursing (Advanced) to commence in 2013 at the Campbelltown, Hawkesbury and Parramatta campuses. TRIM reference: D11/487787

4.6 BOARD OF TRUSTEES

The Board of Trustees most recent meeting was held on 21 September 2011.

The next meeting is scheduled for 7 December 2011. Summaries of Board of Trustees meetings, and minutes of Board of Trustees meetings, are available on the web-site at: http://www.uws.edu.au/boardoftrustees.

5 FOR INFORMATION

No items.

6 NEXT MEETING

The next Academic Senate meeting is a special meeting arranged for Friday 18 November.

The next regular Academic Senate meeting is provisionally arranged for Friday 9 December 2011.

Senate meeting dates for 2012 are as follows:
• Friday 24 February
• Friday 27 April
• Friday 22 June
• Friday 17 August
• Friday 26 October
• Friday 7 December (provisional meeting - to be held if necessary)

All the meetings start at 9.30 AM, and will be held in the Board Room, Building AD, at Werrington North.