RESPONSIBILITIES OF STUDENT MEMBERS

ABORIGINAL AND TORRES STRAIT ISLANDER ADVISORY COUNCIL

Students play vital roles on the University’s committees, and provide invaluable advice and inputs to decision-making from the student perspective. The University values and welcomes student contributions to its committee processes.

The responsibilities outlined below are relevant for students who are selected to positions on the Aboriginal and Torres Strait Islander Advisory Council.

The Aboriginal and Torres Strait Islander Council is an Advisory Council of the University. All members of the Council are required to act in good faith and in the best interests of the University as a whole.

It is important for nominees to understand that while members are expected to bring a student perspective to the Council, they are required to act at all times in the interests of the University rather than as delegates representing sectional interests.

The Council operates in a collegial manner and needs active members who will attend all meetings, read the papers with care (the Council secretary and Chair will be able to answer your questions about the papers and the operation of the Council), contribute to discussion from their perspective, and ask questions.

Members are expected to attend all meetings, as a quorum is essential.

Where a member has an interest in a matter, or is perceived to have an interest, it must be declared and managed to ensure integrity and transparency. The Council Chair can answer any questions about whether you have an interest that needs to be declared. Once a Council member declares an interest in a matter before the Council, it is then up to the Chair/Council to determine if it is a conflict and how the matter should be dealt with.

Members will be required to sign the Statement by a Member, below.
I have been provided with a copy of the Terms of Reference of the Aboriginal and Torres Strait Islander Advisory Council (the Council) and formally acknowledge my understanding of my role, duties and responsibilities as a student member of the Council and in particular:

A. The Aboriginal and Torres Strait Islander Advisory Council is an Advisory Council of the University.

B. The Council will have a broad regional and national focus and will provide advice to the Board and the University in relation to Aboriginal and Torres Strait Islander matters including:

   (i) advice on relationships between the University and government and education providers;
   (ii) advice on the direction, development and excellence in Aboriginal and Torres Strait Islander academic programs and research;
   (iii) advice on external relationships, partnerships and opportunities for development;
   (iv) advice on Aboriginal and Torres Strait Islander matters referred to the Council;
   (v) consultation and communication with the Aboriginal and Torres Strait Islander communities of Greater Western Sydney.

C. Appointment to the Council as a student member is for a term of two years, or until the student member graduates.

D. Council Members will be required to attending four meetings per annum.

E. Where applicable the University will reimburse the Member for reasonable costs incurred in travelling to and from Council meetings. Reimbursement of travel expenses is subject to presentation of appropriate evidence of expenditure by the Member to the University.

F. The Member agrees:

   a) to keep all Confidential information confidential and not to disclose it to any person except in the course of matters relating to the Appointment;
b) that the Confidential Information is and remains at all times the exclusive property of the University and that the Members will at no time have, and must not assert, any proprietary or intellectual interest or right in the Confidential Information;

c) that the Confidential Information will only be used by the Member for the purposes of the Appointment; and

d) to declare any interest in a matter, or perceived interest, to ensure integrity and transparency.

___________________________________
Signature
(date)